



11 January 2012

Dear Parents

UPDATING OF DETAILS

We are in the process of updating our records to ensure that all the contact details we have for your family are correct. Kindly complete the information overleaf and return by Friday 13 January 2012.

Please advise us as soon as possible if any of the contact details you have submitted change.

Regards

**CHRIS STOREY
HEADMASTER**

Dear Parents

PAYMENT OF FEES

Just a reminder that for those wishing to pay the annual tuition fees for the year in advance, your payment is due by Friday 13 January 2012.

We wish to take this opportunity to wish you all the best for 2012.

Regards

**HEIDI WESTRAADT
BURSAR**



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CONTACT DETAILS 2012

CHILD

Child's Surname: _____ Grade: _____ Class: _____
 First Name(s): _____ Preferred Name: _____

PARENT INFORMATION: FATHER

Full Name: _____ Title: _____
 Business Name: _____ ID Number: _____
 Home Address: _____ Occupation: _____
 _____ Tel: (Work) _____
 _____ Code: _____ Tel: (Home) _____
 Postal Address: _____ Cell: _____
 _____ E-Mail: _____
 _____ Code: _____ Comments: _____

PARENT INFORMATION: MOTHER

Full Name: _____ Title: _____
 Business Name: _____ ID Number: _____
 Home Address: _____ Occupation: _____
 _____ Tel: (Work) _____
 _____ Code: _____ Tel: (Home) _____
 Postal Address: _____ Cell: _____
 _____ E-Mail: _____
 _____ Code: _____ Comments: _____

CORRESPONDENCE

E-Mail address to which **accounts** must be sent: 1. _____
 E-Mail addresses to which **weekly newsletter** must be sent: 1. _____
 2. _____
 3. _____

Please Note:

A hard copy of the weekly newsletter, The Blah, will only be sent home if you specifically request this.

In such cases, a hard copy is only sent home with one child in each family.

I would like to receive one hard copy of the weekly newsletter: YES / NO

The newsletter is also up-loaded to the website each Friday.



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